Knockbreda Primary School
Wynchurch Road
Belfast
BT6 0JJ

Telephone No: 028 9040 1871
Email: nsayers598@c2kni.net

Controlled Primary School

Enrolment No: 210
Admission No: 30

Principal: Mrs N Sayers BEd (Hons), MEd, PQH(NI)
Chair of Board of Governors: Wilma Chrusciak

Respective Functions of the Board of Governors and Principal in relation to Admissions

The Board of Governors draws up the admissions criteria and delegates to an Admissions Sub-Committee, which includes the Principal, the responsibility for applying these criteria.

We will hold an open afternoon for prospective Primary One pupils and their parents this year on Tuesday 12th January between 3.00pm – 5.30pm. An additional Festive Fun Morning for preschool children will also be held on Saturday 12th December. Parents will have the opportunity to explore the quality education that we offer here and meet some of our school community. The school will be open for prospective parents to view at their leisure on both occasions.

Admissions Criteria
The application procedure opens on **6 January 2027 at 12 noon** (GMT). Applications **must be submitted** by the closing date of **20 January 2027 at 12 noon** (GMT). After 12 noon on 20 January 2027, applicants cannot apply until after the close of procedure on 18 March 2027.

In selecting children for admission, children resident in Northern Ireland at the time of their proposed admission will be selected for admission to the school before any child not so resident.

Compulsory School Age

Any child who reaches their 4th Birthday on or before 1st July 2027 is of Compulsory School Age. Under the School Age (NI) Act which became law in Northern Ireland in April 2022, 'compulsory school age' also includes those children who deferred commencing Primary 1 in September 2026 as defined by the new School Age (NI) Act (both groups to be treated equally).

Priority will be given to children resident in Northern Ireland at the time of their proposed admission to the school before those who are not so resident.

Year 1 Intake

Should the school become over-subscribed, the Board of Governors will admit pupils in accordance with the following criteria in the order stated.

Preference will be given to*:* -

1 Children with a brother or sister (including half-brothers, half-sisters, stepbrothers, stepsisters, foster brothers and/or foster sisters) currently in attendance at the school.

2 Children whose normal home address is closer to the school than any other controlled primary school (walking distance from home address to school address measured by Google Maps).

3 Children whose brother, sister (including half-brothers, half-sisters, stepbrothers, stepsisters, foster brothers and/or foster sisters) or parent attended the school (dates to be provided).

4 Children whose parent(s) are permanent employees of the school.

5 In the event of a tie for the last place at criterion 1-4, pupils will be selected for admission on the basis of initial letter of surname (as entered on birth certificate) in the order set out below:

U G Q A Y T E Z O V S B L R J D K X M I H P W N C F

(This random selection was generated by randomlettergenerator.com and is reset each year)

In the event of the surnames beginning with the same letter the subsequent letters of the surname will be used. In the event of two identical surnames the first initial of the forename will be used.

It is the responsibility of parents to ensure that all relevant information is on the application or provided directly to the first preference school.

Duty to Verify

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

Waiting List Policy

In the case of oversubscription, the Principal will maintain a waiting list of pupils wishing to obtain a place. All applicants that were initially refused will automatically be added to the waiting list. Should a vacancy arise after placement letters are issued all previously unsuccessful applicants and any new applications will be treated equally and the above criteria applied. This waiting list will be in place until June 2028. Please contact the school if you wish your child's name to be added or removed from this list.

Applications for admission to Y1 after the beginning of the school year
Criteria as above.

Y2-Y7 Intake
The above criteria will apply in so far as the school's enrolment number has not been reached, and class sizes will not exceed those permitted in the Department of Education guidelines.

APPLICATIONS & ADMISSIONS TO PRIMARY 1

Year	Total Applications	Total Admissions
2024/2025	**20**	**20**
***2025/2026**	**21**	**21**
***2026/2027**	**18**	**18**

The Total Admissions figures for these years include all P1 children admitted to the school, including those who have a statement of special educational needs and / or may be attending SPiMs.
(SPiMS = Specialist Provision in Mainstream School)